Keyboard Shortcuts Screencast #1

The table below lists the Excel keyboard shortcuts for this screencast. Use them until they become muscle memory.

- Windows shortcuts may also work on your copy of Mac Excel (they work for me)
- Depending on your computer's configuration, you may need to press the "fn" key to access function keys like F2 of F8. See the next screencast to change this configuration.

Action	**Windows**	**Mac**
Copy	Ctrl-C	Cmd-C
Cut	Ctrl-X	Cmd-X
Paste	Ctrl-V	Cmd-V
Undo	Ctrl-Z	Cmd-Z
Redo	Ctrl-Y	Cmd-Y or Cmd-Shift-Z
Move to top of block	Ctrl-up	Cmd-up
Move to bottom of block	Ctrl-down	Cmd-down
Move to right of block	Ctrl-right	Cmd-right
Move to left of block	Ctrl-left	Cmd-left
Select cells (combined with movement key)	Shift	Shift
Select row	Shift-SPC	Shift-SPC
Select column	Ctrl-SPC	Ctrl-SPC
Select discontiguous blocks	Shift-F8	Shift-F8
Delete cells	Ctrl-"-"	Ctr-"-"
Insert cells	Ctrl-Shift-"+"	Ctrl-Shift-"+"
Toggle cell formula edit mode	F2	Ctrl-U